



**POSITION:** Interim Preschool Ministry Coordinator

**STATUS & FLSA:** Part Time, Interim

**REPORTS TO:** Chief of Staff

**POSITION PURPOSE:**

The Interim Preschool Ministry Coordinator's primary purpose is to prepare for and execute Sunday morning ministry for preschool-age children in Wonderland.

**ESSENTIAL FUNCTIONS:**

Under the supervision of the Chief of Staff, the Interim Preschool Ministry Coordinator is broadly responsible to\*:

- Be a model of South Park Church's mission of helping people of all ages walk with God, connect as family, and love people in Jesus' name.
- Prepare materials for Sunday morning preschool ministry.
- Serve as point person for Sunday in-person preschool ministry.
- Schedule, coordinate, and delegate a team of volunteers to lead children into an authentic relationship with Jesus in a safe, relational and exciting environment.

**HIRING REQUIREMENTS:**

This candidate must be relational, a team player, and have the ability to teach, counsel, coach as well as recruit, train, inspire, lead, and equip volunteers of all ages. Other responsibilities include assisting with milestones and seasonal outreach events.

- A saving knowledge of Jesus Christ as Savior and Lord and a commitment to personal spiritual growth.
- Whole-hearted agreement with SPC's statement of faith, mission, vision, and values.
- Desire for ministering to preschool children..
- Experience leading staff and/or volunteers.
- Strong relational and interpersonal skills.
- Teachable and willing to be held accountable.
- Able to effectively communicate and listen to others.
- Able to engage in healthy conflict and resolve unhealthy conflict maturely and biblically.
- Able to make decisions and solve problems effectively.
- Able to follow and enforce Covid safety measures.
- Available to work in-person on Sundays.

\*The above is intended to describe the general content and requirements of this job. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements.

